

FAIR STEERING COMMITTEE MEETING

AUGUST 12, 2019 at 7:00 pm

at the Cobble Hill Hall

Present: Blair Herbert (Chairman), Gerry Giles (Co-Chairperson), Carole Walker (secretary), George Baird, Robin Brett, Brenda Burch, Joy Cameron, Roy Davies (4H), Bill Dumont, Sarah Jackson, Wade Pendlebury, George Robbins, Bonnie Wadds, Bill Wikkerink.

Chairman's Report:

Blair opened the meeting at 7:04 p.m. by talking about his recent visit to Edmonton where he attended a well-organized event that had thousands of volunteers but with an organizing committee the size of ours. Some of their Team leaders had hundreds of people working under them. It demonstrates how this kind of organization can work even for much larger groups and events.

Old Business:

The Tug-of-War needs to be organized. Rope viability was the first question from a group that was approached, but right now our other issue is do we have anyone to organize this on Fair Day. Wade noted that it would be easy to do this where the Welly Wanging is located. It was agreed that this would be a great event for us to organize for next year allowing more time to generate some hype around it, get confirmation from groups who will participate, establish a time and location for the event, find a volunteer to organize it, and get Shawnigan Fire Department to test the rope and confirm its viability.

MOTION: by Wade Pendlebury, seconded by Roy Davies, to cancel the Tug-Of-War event this year and work to organizing it for next year. CARRIED.

Minutes of the Previous Fair Meeting:

MOTION by George Robbins, seconded by Robin Brett, to approve of the Minutes of the meeting held July 26, 2019 with one correction to the spelling of the name Bonner. CARRIED.

Team Leader Reports:

- **Sarah Jackson** – There is a volunteer sign-up sheet which was distributed. Discussion regarding times of gate closures for the Livestock gate. It was noted that one person could handle this gate in the afternoon freeing up a volunteer for elsewhere. Roy mentioned that 4H needs some volunteers. It was confirmed that there would be wristbands for these new volunteers.

- **Bill Dumont** – Fencing and toilets have been confirmed today, and all is in order. The big signs are up. The banner is coming tomorrow for Watson Road. He needs help to put the new little signs up. He will meet with volunteers this Sunday at 9:00 a.m. at the Turkey Barn head out to put up signs. Locations must be controlled so that we can retrieve the signs after the fair as we hope they will last us for 5 years.

- **Bonnie Wadds** – everything that can be completed has been done.

- **Jayne Shaw** – Gerry read Jayne's report. The site plan layout has been completed and sent to everyone. All vendor locations have been assigned. Search & Rescue people are now confirmed. The new \$5 Million insurance caused a few of the smaller food vendors to not come this year. This will be reviewed with our insurance provider. Roy Davies added that a hot dog stand run as a fundraiser for 4H will be located at the Stu Armour building. This will also provide some food in that location, principally for 4H people who requested some food service in this area, but the public as well.

This coming Saturday we are doing registration for entries in the Youth Hall between 1 pm and 6 pm.

- **George Baird** – The livestock area is all under control. Hay is coming. Bill Wikkerink added that we should show signs with “Buy BC” on them, everywhere, as other Fairs are doing that. A discussion ensued regarding hand washing near food areas to encourage people to wash their hands before eating. Taps are everywhere for water.

Roy added that Kubota is bring some tractors in for display at the Stu Armour Hall, and Buckerfields will bring also be doing a display including a large plastic air-filled dog. Bill Wikkerink will contact Top Shelf to see if they want to bring in a display as they have sponsored us for years. Gerry noted that there is plenty of space for them. Gerry to check with Cowichan Green Community as she thinks they might have borrowed our Buy BC display from last year.

- **Robin Brett** –All that can be done at this point regarding finances has been done. She reiterated that if people need cheques ready for fair day that they should let her know as there will be no ability to run around getting signatures on cheques on fair day. She asked if Bill will be getting the extension cords required for the cash registers in place on Fair day. Bill stated he will ensure it is done. The cash registers for the gates are on loan donated by Owen Business Services, and this has been all arranged by Lauren. The ribbons will be picked up tomorrow. There is now a ribbon master list set up and we will be tracking changes requested on Fair Day. Some of the newer 4H divisions will be using ribbons plus new colourful matted certificates.

- **Gerry Giles** – CVRD Area C - Cobble Hill Director Mike Wilson will open the Fair. Steve Houser will emcee. Dave Bain is looking after the sound and it will be ready by 9:00 am. Wade asked where he could put sound equipment so that he didn't have to haul it for great distances, and it was sorted out where that will go to be more convenient. The entertainment schedule and our ad will appear in the Citizen newspaper this Wednesday. The Ladysmith Chemainus Chronicle and the Lake News will also have the Fair ads. Gerry met with Betsy Burr and the new parade route has been set. It will start at the Train Station and ropes will be utilized to close off the gate openings after the parade passes and goes around for the second time.

NEW BUSINESS:

- a) “Volunteer of The Year” award will be chosen by Gerry and Blair and will be presented with an award at the Awards Banquet. They welcome suggestions
- b) Bill mentioned that he is without an assistant cook this year and needs help with the after fair dinner, setting out food and other service tasks
- c) Roy mentioned that his parents are caterers and might be prepared to do the awards dinner on October 11th with a “dessert” potluck. This type of dinner ensures that Foodsafe standards are met
- d) It was noted that we are at the maximum number of pages for the catalogue unless we go to a more expensive binding. For a start, right after the fair Gerry, Robin and Cicely will be reviewing the past 3 years entries and removing items where there have been no entries for a number of years
- e) Garbage Bin locations are to be move to further up Watson Avenue to provide the best utilization of the available space on the site and also reduce the risk of wasps around the food vendors

NEXT MEETING – Tuesday, August 20, at 7:00 p.m. at the Cobble Hill Hall.

ADJOURNMENT MOTION by George Robbins at 8:15 p.m.

:clw